



कर्मचारी भविष्य निधि संगठन
(श्रम मंत्रालय भारत सरकार)

Employees' Provident Fund Organisation
(Ministry of Labour, Govt. Of India)

मुख्य कार्यालय / Head Office

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(CENTRAL ANALYSIS & INTELLIGENCE UNIT)

No.CAIU/011(2)2018/PAN Card

Date: 08.01.2018

To

All Additional Central P.F. Commissioner (Zones),
All Regional P.F. Commissioner In-charge of ROs.

Sub:- Abolishing of uploading of scanned copy of PAN Card at the time of registration of establishment - regarding.

Madam/Sir,

At the time of registration of an establishment, employer has to upload digitally signed copy of PAN card. There is a mandate of Ease of Doing business to eliminate the requirement of submitting scanned copy of PAN card at the time of registration.

2. In this regard, it is informed that the requirement of uploading the scanned copy of PAN card at the time of registration of establishment has been examined and online system has been put in place for verifying details of PAN directly from the Income Tax Department. Hence, it has been decided by the competent authority that there is no need to upload the scanned copy of PAN card at the time of registration of establishments. Information Services Division has already carried out necessary modifications in the software accordingly.

3. The field offices are, therefore, advised not to insist on the copy of PAN card at the time of registration of a new establishment.

Yours faithfully,

(S.C. Goyal)

Addl. Central P.F. Commissioner-II (CAIU)