

Annex I
(Paragraph 3)

Each banknote, which, on examination of various security features / parameters, is determined as a counterfeit one, shall be branded with a stamp "COUNTERFEIT BANKNOTE". For this purpose, a stamp with a uniform size of **5 cm x 5 cm** with the following inscription may be used.

COUNTERFEIT BANKNOTE IMPOUNDED

BANK / TREASURY/ SUB-TREASURY

BRANCH / CURRENCY CHEST

SIGNATURE

DATE

Annex II
(Paragraph 4)

Format – Acknowledgement Receipt to be issued to the tenderer of counterfeit notes

Name of the Bank / Treasury/ Sub-treasury:
Address:

Serial Number of the Receipt:
Date:

The note (s) described below received from.....(Name and Address of the tenderer)
is/are counterfeit and has/have therefore been impounded and stamped accordingly.

Serial number of the note deemed as counterfeit	Denomination	Parameter on which the note is deemed as counterfeit

Total number of counterfeit notes:

(Signature of the Tenderer)

(Signature of the counter staff)

Annex III
(Paragraph 5)

Consolidated Monthly Reporting for the month of _____

1. Name of the Bank / District:

2. Name and Address of the Nodal Officer:

3. Detail of counterfeit notes:

Date of detection	Name of branch / currency chest	Details of tenderer	Denominations / pieces / serial numbers	Security features breached

4. The counterfeit notes are enclosed.

5. Kindly acknowledge receipt.

(Authorised signatory)

Encl:

**Annex- IV
(Paragraph 5)**

Name _____ of _____ the _____ Bank:
District: _____
Name _____ and _____ Address _____ of _____ the _____ Nodal _____ Bank _____ Officer:
Ref. No. Date: _____
The _____ Sr. _____ Inspector _____ of _____ Police
_____ Police Station,

Dear Sir,

Detection of counterfeit note/s – Request for investigation

We enclose the following counterfeit notes detected in our office on _____. The details of the counterfeit notes are furnished below.

2. As the printing and/or circulation of forged Indian Currency Notes is an offence under Sections 489A to 489E of the Indian Penal Code, we request you to lodge FIR and conduct the necessary investigation. In case it is decided to file criminal proceedings in the court of law, you may first arrange to send the notes to any of the Note Printing Presses, Forensic Science Laboratories etc. in terms of the provisions of Section 292(1) and 292(3) of the Code of Criminal Procedure) for examination. The expert opinion furnished may be produced in the court as evidence under Section 292 of the Criminal Procedure Code. The forged notes may please be returned to us after the completion of the investigation and/or proceedings in the court of law along with the detailed report of the investigation / decision of the court.

Denominations/ Number of pieces	Serial number	Notional Value	Details of tenderer	Name & address of the branch /currency chest where detection took place	Bank's Entry No.

3. The counterfeit notes are enclosed.

4. Please acknowledge receipt.

Yours faithfully,

Authorised
Encl :

Signatory

**Annex V
(Paragraph 8)**

**FORMAT FOR FURNISHING ADDRESS ETC. PARTICULARS OF FORGED NOTE VIGILANCE CELL
(FNVC) TO RBI**

(TO BE FURNISHED BY E-MAIL ON 1ST JULY EVERY YEAR)

REF: MASTER CIRCULAR DATED JULY1, 2012 ISSUED BY RBI

NAME OF THE BANK	ADDRESS OF FNVC (WITH PIN CODE)	NAME AND DESIGNATION OF OFFICER-IN-CHARGE	TELEPHONE NO (WITH CODE).	FAX NO. (WITH CODE)	E-mail Address of the FNVC

We note to intimate immediately the changes, if any, in the particulars furnished above

Name _____ of _____ Authorised _____ Official:
Designation _____
Date: _____

NB: The completed format should be transmitted by e-mail, in MS-Excel on the following address-

[E-mail](#)

(No hard copy need be sent)

**Annex VI
(Paragraph 10)**

Name of the bank /District:

Statement showing the details of counterfeit banknotes detected in the
_____ during the month of _____

A. Details of counterfeit notes detected:

Name of branch / currency chest	Type of detection	Denomination-wise Details in pieces								Total pieces
		10	20	50	100	500 Old	500 New	1000	2000	
	FIR									
	Non-FIR									
	Pieces of notes processed									

B) Details of cases filed with police:

	Pending with Police at the beginning of the month	Sent to Police during the month under report	Returned by the Police	Pending with the Police at the end of the month
No. of cases				
No. of pieces				

NB: Each FIR lodged comprises one case. The total number of forged notes covered by the FIR may be indicated in each of the columns above.

Forwarded to: -

1. The General Manager/Deputy General Manager, Reserve Bank of India, Issue

Department,
(Signature)

Name & Designation of the Authorised Official