



**कर्मचारी भविष्य निधि संगठन**  
**Employees' Provident Fund Organization**

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
(Ministry of Labour & Employment, Govt. Of India)  
मुख्य कार्यालय/Head Office

भविष्य निधि भवन, 14, भीकाएजी कामा प्लेस, नईदिल्ली - 110 066.  
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No. WSU/Grievances/2019

19201

Date: 22 MAR 2019

To

All Addl. CPFC (HQ/Zones)  
Zonal Offices.

**Sub: Providing calculation sheet to the subscribers at the time of Provident Fund withdrawal-regarding.**

Madam/Sir,

Please refer to the subject cited above.

2. In order to increase transparency in respect of provident fund settlement withdrawal and to reduce the confusion & grievances of the subscribers, it has been decided that calculation worksheet of provident fund withdrawal of each member is to be provided either on their registered mobile number or the Email ID provided in the claim form. Accordingly, Regional Offices may be directed to provide the details of calculation sheet to the PF subscribers at the time of final settlement.
3. This shall be applicable both in the cases of claims filed by the members through online or offline mode.

Yours faithfully,

**(Uma Mandal)**  
**Addl. Central P.F. Commissioner (F&A)**